



# GYNECOLOGIC CANCER INTERGROUP (GCIG)

## MEMBERSHIP - GENERAL ASSEMBLY

SUNDAY, NOVEMBER 17, 2013, 2:30P.M.- 4:00P.M.

Room 2, UCL Education Centre, London, UK

## MINUTES

### Present: (as per sign-in sheets)

Chair: E.Pujade-Lauraine; Chair-elect: W.Small, past-Chair: M.Quinn; Secretary-Treas/Operations: M.Bacon; Ovary Chair: P.Harter; Endometrial Chair: K.Lorusso; Cervix Chair: S.Sagae; Harm. Ops Chair: J.Bryce; Harm. Stats Chair: J.Paul; Trans.Research Chair: I.McNeish; SymptomBenefit Chair: F.Joly; Rare Tumours Chair: I.Ray-Coquard; Phase II Chair: A.Oza; non-member Director: H.Kitchener (CCRN Chair); webmaster: M.Powers for D.Hess.

[Regrets: non-member Director: G.Stuart (Chair Membership); non-member Director: J Vermorken]

### Members:

ACRIN: (Regrets: Lee, Atri)  
AGO-Au: Marth, Speiser, Berger, Tamussino (Regrets: Bogner, Greimel, Pils, Grimm, Zeimet)  
AGO-de: Pfisterer, Polleis, Reuss, Mahner, Hilpert, Baumann  
ANZGOG: Brand, Scott, Mileshekin, Martyn, Narayan, Bowtell (Regrets: Friedlander, Khaw, Rischin, Lee, Gebski)  
COGI: Berek, Powell, Fantl, (Regrets: Dorigo, Chu, Edwards, Kandalaft)  
DGOG: Creutzberg, Witteveen, Bekkers, Westermann (Regrets: Kant, Adema, Nijman, Nout, van Driel)  
EORTC-GCG: Casado, Ottevanger, Negrouk, Gregg, Scholl (Regrets: Shash, Lacombe, Vergote, van der Berg, Boere)  
GEICO: Nepote, Poveda, Romero, Lopez-Guerrero, (Regrets: Gonzalez, Oaknin, del Campo, Leon)  
GICOM: Gallardo, Isla (Regrets: Cantu, Chavez, Meneses, Mohar, Cabrera, Coronel, Montalvo, Gomez)  
GINECO: Votan, LeFur, Lecuru, Kurtz (Regrets: Hardy, Freyer)  
GOG: Thigpen, Stonebraker, Miller, Brady, Gershenson, Birrer (Regrets: Monk, Bookman, Mannel, Alvarez, Fleming)  
GOTIC: Fujiwara, Tsuboi, Hasegawa, Hamano, Nagao, Takei (Regrets: H.Fujiwara, Onuki, Taneichi, Satoh)  
ICORG: O'Donnell, Shevlin, Gleeson, Calvert (Regrets: Hennessey, Moulton, O'Reilly)  
JGOG: Aotani, Okamoto, Aoiki, Takano (Regrets: Susumu, Mandai, Ochiai, Michimae)  
KGOG: J-W.Kim, BHNam, Kang, J-S.Kim, SYRyu, Choi (Regrets: JH.Kim, EJNam, SYPark, JYPark,)  
MaNGO: Colombo, Fossati, Katsaros (Regrets: Zola, Lissoni, Piovano)  
MITO: Mezzanzanica, Mangili, (Regrets: Pignata, Bellati, Sorio, Savarese, Daniele)  
MRC/NCRI: Ledermann, Embleton, Gourley, Farrelly, Powell (Regrets: McCormack, James, Gower, Clamp, Blagden,)  
NCIC CTG: Hirte, FungKeeFung, Hiltz, Provencher, Plante, McAlpine (Regrets: Eisenhauer)  
NOGGO: Sehouli, Keller, Nassir, Fotopoulou, Braicu (Regrets: Mustea, Oskay)  
NSGO: Mirza, Kristensen, Kirkegaard, Avall, Havsteen (Regrets: Maenpaa, Woie, Puistola)  
PMHC: Blattler, Tu, Welch, Karakasis, MacKay, Han (Regrets: Fyles)  
RTOG: Eifel, Jhingran, Grover, Brown (Regrets: Gaffney, Winter, Viswanathan, Chadha, Portelance)  
SGCTG: Glasspool, Millan, Carty, Brenton, Kaye, (Regrets: Siddiqui, Reed)  
SGOG: (Regrets: Zang, Wang, Zhu, Chen, Liu)

### Nat'l Authority:

NCI US: Kohn, Gross, Naumann, Thomas (Regrets: Trimble, Greer, Zujewski)

### Observers:

Singapore: D. Tan  
MDAnderson Network: P. Ramirez (c/o COGi)  
Tesaro Industry: R. Martell

### Industry Partners:

Amgen: (Regrets: Allen, Litten)  
AstraZeneca: Ho, Morris  
BoehringerIngelheim: (Regrets: Merger, Morsli)  
EliLilly: (Regrets: Tai)  
GSK: (Regrets: Crescenzo, Mitrica)  
JnJ(Ortho-Bio): (Regrets: Atlan, Tardiff,)  
NUCLETRON: de Bekker  
Pharmamar: Fernandez  
Roche: Sneller (Regrets: Bollag)  
TAIHO: (Regrets: Tsuji)  
ZERIA: Kato

Liaisons: M. Seckl for ISSTD  
G. Elser (ENGOT liaison to Harmonization)  
(Regrets: Blay for WSN)

### Welcome & Introductions (COI declarations)

Introduction: Bill Small as Chair-elect

Pujade

### Secretariat Report

- Operations Manager: (full report presented to Executive/Board of Directors - minuted )  
Minutes May 31, 2013

Bacon

- **Motion** – Lederman; seconded – Berek; all in favour.

#### Finances

- Accounts & Book-keeper report to Exec-BoD and approved.
- invoices for 2013-2014 dues: one member and four Industry outstanding.
- five Harmonization reps applied/approved for travel support this meeting.

#### Attendance report (144 persons registered)

- representation from 24 (of 26) member groups, and 5 of 11 industry partners.
- 2 liaisons and 3 observers

Chicago 2014 --- Doubletree Hotel booked as venue and hotel rooms (see website).

Travel Support: Exec-BoD approved change in policy (now up-to \$2000. CAD to support one Harmonization rep attendance -- per group, per year).

- **Webmaster:** (full report presented to Executive/Board of Directors – minuted) Powers for Hess
  - Website updated – all encouraged to visit and review and comment.
  - Q's & A's process unchanged.
  - Attendance certificates available in exchange for completed Evaluation Forms.
  - Roster reminder –all groups asked to update webmaster.
  - GCIG bibliography will be updated on website with input from groups.
  - Trials Spreadsheets – for pre-meeting distribution (action: Committee Chairs with webmaster)
  - Trial concept submission form – template in development (action: Small & Hess)
  - All slides from this meeting will be posted – please notify if confidential ones need exclusion.

**Membership Committee** (full report presented to Executive/Board of Directors – minuted ) Stuart/Quinn

Reviews due in 2014 (all full members + PMHC[prov.]); NOGGO 2015. (**action:** Stuart & Bacon)

Membership Application form and Membership Review form have been updated (see website).

Mentorship --- feedback was sought via survey from prior mentees and mentors on the value of the mentoring process. Very few responses received. Harmonization Committee continues to develop process Current mentors: GEICO for GICOM, JGOG for KGOG & SGOG, NCIC CTG for PMHC, AGO for NOGGO. Current mentor liaisons: Quinn - Israel, Stuart - Chile, Poveda - Brazil & Cuba, Oza – India, Kim – Singapore US groups – RTOG & GOG (& NSABP) merged. GCIG memberships to remain status quo.

Liaisons (non-members): ISSTD; WSN; ENGOT (Harmonization).  
For future consideration: Consumers/Advocacy groups.

**Executive Officers/Committee and Board of Directors -- Report and Remarks:** Pujade

-Review of Chair-elect status.

-Scheduling, Format, Satellites:

- \*too many conflicts; May 2014 – **proposed** trial of scheduling Satellites during (extended) Breaks and Lunches.
- \*slides **MUST** be received beforehand by Comm/WG Chairs.
- \* Comm/WG Chairs/co-Chairs have asked BoD to approve designated Harm (Ops & Stats) liaisons.

-Brainstormings and Consensus Conferences: (Leadership & Committees)

- \* Roles and Responsibilities discussed (see website).
- \*recap:
  - Brainstormings – leadership: Chair and co-Chair of relevant comm/wg (propose Program & invite Scientific Planning Committee from within GCIG expertise); fully funded & organized by GCIG.
  - Consensus Conferences – leadership: host group/country (invite Scientific Planning Committee from within GCIG expertise) (solicit financial support) (organize venue, accommodation, meals, activities) (invite delegates from GCIG member groups; invite Presenters & Discussants); regularly report Program development to Exec-BoD and Membership (G.A.).

-Exec. Officers (E.P-L., MQ, WS, MB) and Exec. Committee (officers & HK & GS):

- \* Terms of Ref (Roles & Responsibilities) and Bylaws references noted (see website).
- \* Succession planning (MQ & HK) needed.
- \* Exec. Committee needs expansion. Nominations from BoD.

-Incorporation:

New Federal Act, Articles of Continuance – updated legal Bylaws (final draft):  
Exec. Committee and BoD have approved this final draft of revised Bylaws and recommends vote of approval by Membership.  
**Motion:** – Thigpen; seconded – Berek; all in favour.

-Strategic Planning:

Principles of Independence:

No resolution nor motion to revise GCIG Principles of Independence document (see website).

Grant Submissions support:

Subcommittee – Oza/Glasspool/FungKeeFung/Berek -- no report.

Quality Assurance:

Quinn/Bryce – Harmonization continues to develop processes (see website).

Governance & Statutes: document (see website) to be revised to match updated Bylaws (**action:** Bacon)

**Member Groups** Updates/News – each member group invited; majority declined to make comments.

**Industry Partners** : Updates/News invited from each Industry Partner; majority declined.

**Observers** : Singapore, Tesaro and MDAnderson representatives welcomed.

**Liaisons introduced:** ISSTD - Seckl; ENGOT (Harmonization) – Elser; NCI Global Health – Gross.

**Disease Site Committee Reports:**

Endometrial Cancer (+GTD):

\*Committee report (**posted** on the GCIG website)

**Miller for Lorusso/Greggi**

Cervix Cancer (+ vulvar, vagina):

\*Committee report (**posted** on the GCIG website)

**Sagae**

\*Cervix Cancer Research Network (CCRN) update (**posted** on the GCIG website) **Small** for Kitchener/Gaffney

Ovarian Cancer:

\*Committee report – deferred (**posted** on the GCIG website)

\*5<sup>th</sup> OCCC status update – Scientific Committee established & convened.

**Okamoto**

- Program in development;

- Facilities booked;

- Financial support being solicited.

\*Response/Progression/CA 125 – no news

**Harmonization Committee:**

\*Operations report (**posted** on the GCIG website)

**Bryce/Stonebraker**

\*Statisticians report (**posted** on the GCIG website)

**Paul/Nam**

**Translational Research Committee :**

\*report (**posted** on the GCIG website)

**McNeish/Scott**

**Working Groups:**

Rare Tumours (incl. carcinosarc. and borderline):

**Ray-Coquard/Ledermann**

\*report of Rare Tumours brainstorming workshop (**posted** on the GCIG website)

\*Brainstorming proceedings and Consensus Statements (previously called Guidelines) will be published.

Symptom Benefit: (incl. elderly, survivorship, QoL)

**Jhingran for Joly/McAlpine**

\*report (**posted** on the GCIG website)

Phase II:

\*report (**posted** on the GCIg website)

**Kohn/Oza**

**FIGO (& WHO) Liaison:** report

**Quinn**

**ANY OTHER BUSINESS:**

**Adjourn**

**Next Meetings**

- May 29-30, 2014, Chicago (ASCO)
- Nov. 6-7, 2014, Melbourne, Australia (Nov.5 – Exec-BoD) (day 1 Cervix Cancer Brainstorming)
- May 2015, Chicago (ASCO)
- November 10 & 11, 2015, Tokyo (5<sup>th</sup> OCCC Nov. 7 – 9, 2015 Tokyo)(note: ASGO Nov.13 – 15, 2015 Seoul)
- May 2016, ASCO
- November 2016, IGCS
- May 2017 ASCO

Respectfully Submitted  
Monica Bacon  
GCIg Operations Manager

4:00pm: Executive-Board of Directors debriefing meeting

4:15pm Executive & Industry Partners meeting.

4:00pm – 7:00pm Satellite Sessions